

Checklist for a New Taxi / Livery Driver

Date of Interview: _____ Investigator: _____

Applicants Name: _____

Have Need

- ___ ___ **Investigators Requirement** – Sex Offender & Background check (Clarence Kelly) completed and reviewed before the day of the interview.
- ___ ___ **Investigators Requirement** – “Permanently Disapproved” database checked before the day of the interview.
- ___ ___ \$48 Application fee - check made out to the City Treasurer.
- ___ ___ Application is complete (**must be signed**).
- ___ ___ A copy of the criminal background investigation to include a review of all criminal records available including federal, all States and all cities where the applicant has lived. **76-103(b)**
- ___ ___ A copy of the applicant’s physical examination. Must be within the last three (3) years and conducted by an M.D.; D.O.; or D.C. At renewal time, every third (3rd) year the applicant must submit a copy of a current physical examination or a D.O.T. card. **76-108**
- ___ ___ A copy of the written examination that has been successfully completed by the applicant. **76-102(d)** **Note** - An applicant who fails the written examination may retake the examination once at no additional charge. If the applicant fails the second test or any test thereafter, the person shall not be permitted to retake the test for 60 days after failure, and for each additional test the applicant shall pay another application fee. **76-103(d)**
- ___ ___ A copy of the applicant’s commercial driver’s license. The applicant shall include the license number on the application for the driver's certificate under this article, and shall submit a copy of the applicant's state operating record with the application. **76-103(a)(5)**
- ___ ___ A copy of the applicant’s United States Immigration documents (green card, refugee card, resident alien card) or residency documents (certificate of naturalization) if not born in the U.S. (**U.S. Requirement**). **76-37**
- ___ ___ A copy of the applicant’s Missouri, Kansas, or former state Driving Record from all states in which the applicant has resided for the past five (5) years. **76-103(6-9)**

A driver’s certificate **shall not be issued** to the applicant if any of the following questions are checked yes:

Yes No

- ___ ___ Is the applicant under the age of Eighteen (18) years old? **76-103(a)(1)**
- ___ ___ Is the applicant subject to epilepsy, vertigo, heart trouble or any other infirmity of mind or body which might render them unfit to drive and operate a taxicab safely on the streets of the city? **76-103(a)(2)**
- ___ ___ Has the applicant ever been found guilty of, plead guilty to, or been convicted of any of the following: First and second degree murder, first degree arson, forcible rape, forcible sodomy, kidnapping, first degree robbery, voluntary manslaughter, first degree assault, first and second degree child molestation, sexual misconduct involving a child, first, second, and third degree sexual misconduct, or sexual abuse? **76-103(b)(1&2)**
- ___ ___ Has the applicant, within five (5) years of the date of application, been found guilty of, plead guilty to, or been convicted of a felony or misdemeanor involving drugs or narcotics, robbery (other than first degree robbery), burglary, stealing, extortion, bribery, prostitution, any weapons offense, or crime of violence? **76-103(b)(4)**

Yes No

___ ___ Has the applicant, within one (1) year of the date of application, been released from confinement for or completed probation or parole for a felony or misdemeanor conviction involving drugs or narcotics, robbery (other than first degree robbery), burglary, stealing, extortion, bribery, prostitution, any weapons offense, or crime of violence? **76-103(b)(4)**

___ ___ Is the applicant currently or ever been a registered sex offender? **76-103(b)(3)**

___ ___ Has the applicant, within two (2) years of the date of application, been found guilty of, plead guilty to, or been convicted of an ordinance violation or been released from confinement for an ordinance conviction for indecent exposure, prostitution, stealing, or possession of controlled substances or illegal drugs or narcotics? **76-103(b)(5)**

___ ___ Has the applicant, within five (5) years of the date of application, been found guilty of, plead guilty to, or been convicted of a violation of a state traffic law or a traffic ordinance of any city involving leaving the scene of a motor vehicle accident or driving under the influence of alcohol or drugs during which a person was injured or died? **76-103(b)(6)**

___ ___ Has the applicant, within three (3) years of the date of application, been found guilty of, plead guilty to, or been convicted of a violation of state law or a traffic ordinance of any city involving leaving the scene of a motor vehicle accident or driving under the influence of alcohol or drugs, but not involving injury or death? **76-103(b)(7)**

___ ___ Has the applicant ever been found guilty of, pleaded guilty to, or been convicted of more than four (4) moving traffic violations including operating a defective vehicle within three (3) years of the date of application, or been found guilty of, pleaded guilty to, or been convicted of more than two (2) moving traffic violations including operating a defective vehicle within one (1) year of the date of application? **76-103(b)(8)**

___ ___ Has the applicant applied for a renewal of a driver's certificate and been found guilty of, plead guilty to, or been convicted of more than five (5) moving traffic violations including operating a defective vehicle within three (3) years of the date of application and been found guilty of, pleaded guilty to, or been convicted of more than two (2) moving traffic violations including operating a defective vehicle within one (1) year of the date of application? **76-103(b)(9)**

Sec. 76-111. Submitting false information.

Any false statement or misrepresentation of a material fact, made by an applicant for the purpose of securing a driver's certificate, or any renewal thereof, shall be deemed good and sufficient cause for refusal to grant, or, if granted, for revocation of a certificate.
(Ord. No. 000655, § A, 6-15-00)

Sec. 76-112. Defacing certificate.

Any driver who removes, obliterates or defaces any official entry made upon his driver's certificate shall, in addition to any other punishment provided by this division, have his certificate revoked.
(Ord. No. 000655, § A, 6-15-00)

No Temporary Drivers Certificate will be issued

Notes: _____

