



CITY OF KANSAS CITY, MISSOURI
 Public Works Department
 Streets & Traffic Division
 414 E 12th Street, City Hall 5th Fl.
 Kansas City, Mo. 64106
 816 513-2670 – Office
 816 513-2715 – Fax

**NEIGHBORHOOD BLOCK PARTY
 APPLICATION FOR PERMIT**

Permit, if issued, authorizes Applicant to barricade a specific portion of the named residential street, using City approved barricades, denying access to through-traffic for a purpose of allowing the residents who reside within the barricaded area to conduct a Neighborhood Block Party. There is **NO FEE** for a Neighborhood Block Party Permit. (Code of Gen Ordinance 70-39).

- Mail this completed Application to the address above (both sides completed).
(One (1) month prior to your Block Party is recommended)
- **Deadline:** An Application submitted for review **less than five (5) days prior to the event will be denied.**
- Applicant **MUST** either be a Neighborhood Resident or the Neighborhood Homes Association Group.
- Submit ORIGINAL document(s) only – **DO NOT fax or submit photocopies.**

All information is required and MUST be legible

Application		Tel:
Address:		Zip:
Date of Event	Starting Time After 7:00am	Ending Time: Before 10:00pm
Portion of Street to be barricaded: <i>(example: 75th Street from Oak to Main)</i>		
Previous Permit?	Yes No	If Yes, what is the Permit Number?
<p>Certification – “I certify that I am a resident of the neighborhood in which this block party will be conducted: ALL of the residents who live in the blocked off area have been notified in writing of the proposed block party and at least 60% of the residents who live in the blocked off area are in favor of the block party described therein; that the information submitted in connection with this application is true and accurate; and that I agree to adhere to the requirements and conditions contained herein and understand that failure to do so will render the Block Party Permit, if issued, VOID as evidenced by my signature below</p>		
Signature of Applicant:		Date:
SIGNS & BARRICADES		
<p>Upon receipt of a Permit, and at least 24-hours in advance of the Neighborhood Block Party, the Applicant should call one of the locations listed below, to reserve signs and barricades for use in the blocking-off of the street during the Neighborhood Block Party. To pick-up Signs & Barricades, applicant will need to take the Permit and a \$30.00 security deposit (Checks Only - NO CASH)</p>		
<p>Make check payable to: CITY OF KANSAS CITY, MISSOURI Location: Public Works Sign Shop, 5310 Municipal Ave – Tel. 816 513-9841 (1 block E of Chouteau Trafficway & 1 block N of Front St) 8:00AM to 3:30PM, Monday through Friday (closed weekends and Holidays) Location: Northland Neighborhoods, Inc. 3015 NE Vivian Rd – 816 454-2000 8:30AM to 4:30PM, Monday through Friday (closed weekends and Holidays)</p>		
REQUIREMENTS & CONDITIONS		
<ol style="list-style-type: none"> 1. Applicant is required to block-off the street portion specified herein during the hours specified herein. 2. Access <u>MUST</u> be granted to authorize emergency vehicles and residents within the blocked-off area. 3. At least 60% of the residents who live in the blocked-off area must sign this application indicating they are in favor of the proposed Neighborhood Block Party. 4. Applicant and participants MUST comply with City Ordinance governing noise, liquor, and fireworks. 5. Neighborhood Block Parties are to be conducted only between the hours of 7:00AM and 10:00PM. 6. Applicant is responsible for clean-up (removing all trash and litter from the street, sidewalks and public ways). 7. Kansas City, Missouri Ordinance requires the Applicant or their designated representative to have a valid Permit on-site during the event and present it upon request to <u>ANY Police Officer</u> prior to, or during the event. 		

