



CITY OF KANSAS CITY, MISSOURI  
 Public Works Department  
 Street & Traffic Division – 5th Floor  
 414 East 12th Street  
 Kansas City, MO 64106  
 816-513-2679

### NEIGHBORHOOD BLOCK PARTY APPLICATION FOR PERMIT

*Permit, if issued, authorizes Applicant to barricade a specified portion of the named residential street, using City-approved barricades, denying access to through-traffic for the purpose of allowing the residents who reside within the barricaded area to conduct a neighborhood block party. There is NO FEE for a block party permit. (Code of Gen. Ords. 70-39).*

- Mail to the above address your completed Application (both sides)  
 (One (1) month prior to your block party is recommended)
- Deadline: An Application submitted for review less than five (5) days prior to the event will be denied.
- Applicant must be either a neighborhood resident or the neighborhood homes association group.
- Submit ORIGINAL document(s) only - DO NOT fax or submit photocopies.

- All information is required and must be legible -

Applicant Name:		Tel:
Address:		Zip:
Date of Event:	Starting Time: (after 7:00 a.m.)	Ending Time: (before 10:00 p.m.)
Portion of street to be barricaded: (ex: "Apple Street from 41st to 42nd")		
Previous Permit? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, what is the Permit Number?		
<p><b>CERTIFICATION</b> - "I certify that. I am a resident of the neighborhood in which this block party will be conducted. All of the residents who live in the blocked off area have been notified in writing of the proposed block party and at least 60% of the residents who live in the blocked-off area are in favor of the block party described herein, that the information submitted in connection with this application is true and accurate, and that I agree to adhere to the requirements and conditions contained herein and understand that failure to do so will render the block party permit, if issued, void, as evidenced by my signature below."</p>		
Signature of Applicant:		Date:
<b>SIGNS &amp; BARRICADES</b>		
<p>Upon receipt of a permit and at least 24-hours in advance of the block party, applicant should call one of the locations below to reserve signs and barricades for use in blocking-off the street during the block party. To pick-up the signs and barricades, applicant will need to take the <u>Permit</u> and a <u>\$30 security deposit</u> (checks only - NO CASH). Make check payable to: <i>City Treasurer</i>.</p> <p><u>Location</u> Public Works Sign Shop, 5310 Municipal Avenue - Telephone 513-9300        (one block E. of Chouteau Trfwy &amp; one block N of Front St )        Northland Neighborhoods, Inc., 5312 Chouteau Trfwy – 454-2000</p> <p><u>Hours</u>: 8:00 a.m. to 4:00 p.m., Monday through Friday (closed weekends &amp; holidays)</p>		
<b>REQUIREMENTS &amp; CONDITIONS</b>		
<ol style="list-style-type: none"> <li>1. Applicant is required to block-off the street portion specified herein during the hours specified herein.</li> <li>2. Access must be granted to authorized emergency vehicles and residents within the blocked-off area</li> <li>3. At least 60% of the residents who live in the blocked-off area must sign this application indicating they are in favor of the proposed neighborhood block party and all residents must be notified in writing of the proposed block party.</li> <li>4. Applicant and participants must comply with City Ordinances governing noise, liquor, and fireworks</li> <li>5. Block parties are to be conducted only between the hours of 7:00 a.m. and 10:00 p.m.</li> <li>6. Applicant is responsible for clean-up (remove all trash and litter from the streets, sidewalks, and public ways). Failure to properly clean up could jeopardize future permit privileges</li> <li>7. Kansas City, Missouri Ordinance requires Applicant or their designated representative to have a valid Permit on-site during the event and present it upon request to any Police Officer prior to or during the event.</li> </ol>		

