DEPARTMENT MEMORANDUM NO. 98-14

SUBJECT: Security for Hospitalized State Statute or State Warrant Arrests

AMENDS: Procedural Instruction 98-7 entitled. 'Ambulance Calls and Arrests

Taken to Hospitals."

The following guidelines have been established to provide procedures to Patrol Bureau personnel assigned to guard state statute or state warrant arrestees who have been admitted to area hospitals, and to facilitate the exchange of information among department elements.

A. Security for Hospitalized Arrests

- 1. Upon request, Patrol Bureau personnel will provide security for state statute and state warrant arrestees admitted to area hospitals in accordance with Procedural Instruction entitled, "Ambulance Calls and Arrests Taken to Hospitals."
- 2. With the approval of the Patrol Bureau Commander or his/her designee, Patrol Bureau personnel will also assist outside law enforcement agencies in guarding state statute and state warrant arrestees hospitalized in our jurisdiction, providing that a felony warrant has been or is being obtained for the subject's arrest.
- 3. Extended security for state statute or state warrant arrests beyond 72 hours will be reported to the Patrol Bureau Office.
- 4. It will be the responsibility of arresting officers or their supervisor to provide security for any state statute arrest taken to a hospital, from the time of arrest until a decision is made to admit the prisoner to the hospital.
- 5. When a state statute or state warrant arrestee is admitted to an area hospital, the arresting officer's desk sergeant will be notified. When the arresting officers are from the Special Operations Division the desk sergeant of the division in which the hospital is located will be notified. That desk sergeant will assume coordination responsibilities (hereafter referred to as the coordinating division).

6. Desk Sergeant Responsibilities

- a. Arrange for the immediate relief of the arresting officer.
- b. Complete a Hospitalized Prisoner Information Sheet, Form 160 P.D., and a Hospitalized Prisoner Security Log, Form 161 P.D.
- C. In the event that the arrest requires extended hospitalization, the Watch II Desk Sergeant of the coordinating division will create a guard duty schedule to commence after 72 hours. This rotation will include Central Patrol, Metro Patrol, and East Patrol Divisions only. The Patrol Bureau will be provided a copy of this schedule.
- d. Update of the guard duty schedule will be the responsibility of the Watch II Desk Sergeant of the arresting Patrol Division. This will include North Patrol Division and South Patrol Division.

7. Officer Responsibilities

- a. Review the Hospitalized Prisoner Information Sheet, Form 160 P.D. This form should include an explanation of the level of escape risk of the prisoner; the expectancy of an attempt to harm the prisoner from outside persons; the anticipation of a possible rescue attempt; details of which persons may be allowed to visit the prisoner; use of television by prisoner; telephone usage; and the assignment of an alias name to the prisoner, etc.
- b. Complete appropriate entries to the Hospitalized Prisoner Security Log, Form 161 P.D.
- C. Some area hospitals have available specific rooms designed to hold prisoners. In any case, the guard officer will be positioned in the location they can most effectively perform their function. Generally, this will be in a position inside the prisoner's room which affords a full view of the prisoner.
 - (1) Officers will accompany prisoners to other locations in the hospital (X-Ray etc.) in order to maintain security. Officers should be prepared *to* yield to hospital staff providing care to the prisoner and in transport of medical equipment through hallways and within the prisoner's room.

- (2) Whatever position guard officers assume, they will remain alert and attentive to other persons within the area and familiarize themselves with on-duty hospital staff caring for the prisoner.
- (3) Officers should be aware of possible officer safety issues while guarding a prisoner. Consideration should be given to items that might be used as weapons. These items include drinking glasses, trays, plates, utensils, and scalding liquids such as coffee. They should also be aware of the possible use of the prisoner's bodily fluids (urine/blood) for an assault.
- (4) Because of Miranda considerations officers should not converse with hospitalized prisoners about details of their charges.
- (5) Officers will remain on their post until properly relieved.
- c. Request a supervisor if questions or conflicts arise with hospital staff regarding administrative procedures.
- d. When prisoners are discharged, the guard officers will:
 - (1) Transport or arrange for transfer to the Detention Unit.
 - (2) Notify the desk sergeant of the coordinating Patrol Division, and their desk sergeant.
 - (3) Return the Hospitalized Prisoner Information Sheet, Form 160 P.D., and any Hospitalized Prisoner Security Logs, Form 161 P.D., to the coordinating desk sergeant.
- 8. Field Sergeant responsibilities:
 - a. Periodically check on officers assigned to hospital guard duty.
 - b. Ensure officers are relieved on time.
 - c. Ensure relief is available for the necessary needs of the assigned officers.
 - d. Respond to resolve conflicts with hospital staff.

- 9. Coordinating Division responsibilities:
 - a. Upon notification that a prisoner has been released from the hospital, notify the desk sergeants of the other divisions involved in guarding the prisoner, if any, and also any investigative unit, if appropriate.
 - b. Notify the Patrol Bureau Office that a prisoner has been released from the hospital, If the release occurs after the normal working hours of the Patrol Bureau Office, make the notification by way of an entry on the F.S.B.R.
 - C. File the Hospitalized Prisoner Information Sheet, Form 160 P.D., and Hospitalized Prisoner Security Log, Form 161 P.D. These forms will be retained for 2 years.

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All Department Elements

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