

Board of Police Commissioners of Kansas City, Missouri		Section: 500 Resolution
Subject: A RESOLUTION ESTABLISHING PROCEDURES FOR POLICE DEPARTMENT AUDITS BY THE CITY AUDITOR		Number: 99-3
Rescinds:	Date Approved: September 28, 1999	Page: 1 of 3

WHEREAS, Section 84.350.2 of the Revised Statutes of Missouri allows the City Auditor of Kansas City, Missouri (Auditor) in conjunction with the Board of Police Commissioners of Kansas City, Missouri (Board), to develop a schedule for conducting audits on the Kansas City, Missouri Police Department (Department), and

WHEREAS, at least three (3) audits have been completed by Auditor as allowed by Statute and a fourth audit is underway, and

WHEREAS, Board anticipates additional audits in the future for the benefit of Department and the City Council of Kansas City, Missouri (City), and

WHEREAS, Board has no established procedure for receiving and commenting on such audits.

NOW THEREFORE, Board establishes the following procedure to deal with audits of Auditor as allowed by Statute.

1. Board first determines that it is in the best interest of Board, City and its citizens that Board, the Chief of Police of Kansas City, Missouri (Chief) and the staff of Department cooperate fully with Auditor in conducting audits allowed by Statute. Said cooperation includes providing information to Auditor, discussing draft audits with Auditor and meeting with Auditor to explore areas where agreements can be reached based upon the recommendations of Auditor. This cooperation should extend throughout the audit process.
2. Once an audit topic has been established, Board will request that Auditor complete the audit within one (1) year.
3. Upon completion, a draft of audit will be submitted by Auditor to Chief for comment. Chief will have thirty (30) days to submit a written

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response to Auditor. Chief's response will address the recommendations, indicating whether Chief agrees, agrees in part, or does not agree with each recommendation. The response may also include other issues Chief feels are significant. Once Auditor has received and reviewed Chief's written response, Auditor will conduct an exit conference with Chief to discuss the report, the response and any other appropriate matters. Based on Chief's response, Auditor may revise the report if necessary, and Chief will have an opportunity to review the revisions and submit a revised response. Chief's final response will be included in a published report. The report will be publicly presented to Board and City Council. Once the report is presented to Board, it will be considered a public document.

4. Upon completion of the process, the audit will be submitted to Board and City Council. Both shall be allowed a maximum of ninety (90) days to review the audit, request additional information, reach conclusions as appropriate and issue directives as appropriate.
5. Six months after Board has reached conclusions or issued directives related to an audit, Chief shall submit a recommendation implementation status report to Board with courtesy copies to Auditor and City. The report shall include a brief summary of the progress made toward implementing the directives approved by Board including a plan of action for each recommendation. An implementation status report should be submitted to Board with courtesy copies to Auditor and City every six months thereafter until all directives of Board have been implemented, or a follow-up audit is conducted and released by Auditor. When a follow-up audit is released before the directives from the initial audit are implemented, the follow-up audit will supersede the initial audit.

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Resolved this 28th day of September, 1999.

Jeffrey J. Simon, President

Joseph J. Mulvihill, Vice President

Dennis C. Eckold, Treasurer

Mayor Kay Barnes, Member

Dr. Stacey Daniels-Young, Member