A RESOLUTION OF THE BOARD OF POLICE COMMISSIONERS OF KANSAS CITY, MISSOURI PERTAINING TO THE INTERNAL MANAGEMENT OF RECORDS MAINTAINED BY THE KANSAS CITY, MISSOURI POLICE DEPARTMENT.

BE IT RESOLVED, by the Board of Police Commissioners of Kansas City, Missouri, as follows:

1. All records, files, documents and things compiled or maintained in the Internal Affairs Unit of the Kansas City, Missouri Police Department pertaining to miscellaneous internal investigations or internal investigations conducted as a result of citizen complaints are compiled or maintained for purposes of hiring, firing, disciplining or promotion of department personnel and as such are established as individually identifiable personnel records and records pertaining to employees or applicants for employment and are designated closed records under the provisions of Section 610.021(13) of the Revised Statutes of Missouri.

2. All records, files, documents and things compiled or maintained in the Personnel Division of the Kansas City, Missouri Police Department pertaining to department personnel or applicants for employment are compiled or maintained for purposes of hiring, firing, disciplining or promotion of department personnel and as such are established as individually identifiable personnel records and records pertaining to employees or applicants for employment and are designated closed records under the provisions of Section 610.021(13) of the Revised Statutes of Missouri.

3. All records, files, documents and things, including but not limited to reports of complaints, compiled or maintained in the Office of Citizen Complaints, whether such complaint is substantiated or unsubstantiated, are compiled for the purposes of hiring, firing, disciplining or promotion of department personnel and as such are established as individually identifiable personnel records pertaining to employees or applicants for employment and are designated closed records under the provisions of Section 610.021(13) of the Revised

Statutes of Missouri, except that any person giving or making a statement pursuant to a citizen complaint shall have the right to purchase a copy of that statement only and further except that any person making a citizen complaint shall have a right to review the findings of the Office of Citizen Complaints upon completion of the investigation.

4. Criminal records of the Kansas City, Missouri Police Department will be categorized as arrests reports, incident reports and investigative reports. The extent to which these individual reports will be made available to the public will be governed by Chapter 610 of the Revised Statutes of Missouri. The decision as to whether any record will be deemed to be closed under the provisions of Section 610.100.3 of the Revised Statutes of Missouri will be in the discretion of the Chief of Police or his designee.

5. All requests for records not specifically provided for herein shall be referred to the Chief of Police or his designee who will determine if the records requested are open or closed records and if the same should be released.

6. In accordance with the provisions of Section 610.026 of the Revised Statutes of Missouri, a reasonable fee shall be charged for all records released by the Kansas City, Missouri Police Department. Said fee shall be set from time to time by the Chief of Police or his designee.

Passed this 27th day of September, 1995.