

The following park usage fees were approved by the Board of Parks and Recreation Commissioners on December 2, 2008, and will be effective January, 2009:

PERMITS – PARK USAGE – General

- A. SMALL EVENTS – Events of less than 250 people in which no large rental or large electrical equipment is being brought on the property.
(Ex: reunions, weddings, small corporate events)

Time permit: Up to 4 to 5 hours on same day **\$100.00**

- B. MEDIUM SIZE EVENTS/SMALL FUNDRAISERS – Events of less than 500 people where some rental or electrical equipment may be brought on the property. Fundraisers include all events soliciting donations or registrations.
(Ex. Run-a-thons, walk-a-thons, corporate events)

Time permit: Up to 12 hours on same day **\$300.00**
[\$100 for each additional day needing set up or tear down]

- C. LARGE SIZE EVENTS/FUNDRAISERS- Events of 500 people or more where large rental or electrical equipment may be brought on the property. Fundraisers include all events, soliciting donations or registrations.

Time permit: Up to 12 hours on same day **\$600.00**
[\$100.00 for each additional day needing set up or tear down]

PERMITS – PARK USAGE – Specific

- D. SALES ON PUBLIC PROPERTY – This includes any free event where items are being sold on public property to the general public. This type of event needs to be approved by the Board of Parks and Recreation and have a Use and Concession Contract.
(Ex: The sale of food or drink, arts and crafts, booth space, etc)

\$800.00 each day of sales [includes one day set-up & 1 day tear down/\$100 for each additional day needing set up or tear down]

- E. LARGE EVENTS/PRIVATE EVENTS – This includes all events where some rental or electrical equipment is brought onto property and where access to the property is closed and/or a ticket may be required. This level of event needs to be approved by the Board of Parks and Recreation and have a Use and Concession Contract.
(Ex: Festivals, Concerts, Black Tie Events, etc)

\$10,000 or 10% of gross ticket sales whichever is greater [Includes 4 days set up & 3 days tear down/\$100 for each additional day]

Payment and Refund Policy:

Payment is due 60 days prior to your event. Refunds are not given, once payment has been made. Refunds are not given if you cancel your event, inclement weather, or situations beyond the KCMO Parks and Recreation Department's control.