## Checklist for waste tire site permit

Date of in	erview Investigator
DBA nam	e and address
The followi	ng requirements will be completed by the investigator working on your case
Inves 62-20	<b>tigator requirement</b> – Verification that the waste tire site is fenced or enclosed or otherwise inaccessible. <b>Sec. 0</b> ( <b>d</b> )
	<b>tigator requirement</b> – Verification that surface water drainage must be diverted around and away from e tires. <b>Sec. 62-200(b)</b>
flood appro	<b>tigator requirement</b> – Verification that the waste tire site will not be located in a wetland, sinkhole or lplain unless protection is provided against at least a 50-year flood by impervious dikes or other operate means to prevent the flood waters from contacting the waste tires (Get clearance from Citaring & Development). <b>Sec. 62-200(c)</b>
	<b>tigator requirement</b> – Verification that signs are posted to prohibit unauthorized entry. (Wording such as ess Restricted to Authorized Haulers Only" may be used.). <b>Sec. 62-200(d)</b>
All of the fo	llowing information listed below must be submitted by the applicant
if zoı	e submitting an application, contact the City Planning and Development Department so that they may determine aing will allow your proposed business to operate at your proposed location – <b>City Planning and Development</b> artment in City Hall, 414 E. 12 <sup>th</sup> St., (816) 513-1500
	cation (must be signed and notarized). Form provided by the Regulated Industries Division //www.kcmo.org/CKCMO/Depts/NeighborhoodAndCommunityServices/Regulated
\$250	waste tire site permit fee
<u>Have</u> <u>Need</u>	
	Consultant consent form signed by the applicant (only applicable if a consultant is used). Form provided by the Regulated Industries Division ( <a href="http://www.kcmo.org/CKCMO/Depts/NeighborhoodAndCommunityServices/Regulated/">http://www.kcmo.org/CKCMO/Depts/NeighborhoodAndCommunityServices/Regulated/</a> )
	Two recent photographs of the front of the premises to be licensed
	A valid permit from the state to operate a scrap tire site pursuant to RSMo 260.270. A copy of such permit with the following attachments shall be provided to the department at the time of registration. Sec. 62-198(b)(1)
	Submit plans for final disposition of the waste tires. Sec. 62-198(b)(3)
	Submit a contingency plan designed to minimize the hazards to human health and the environment from fire runoff of contaminants resulting from fires and from mosquitoes in case of failure of the primary method of vector control. The contingency plan shall include the actions site personnel must take in response to fire runoff resulting from fires and mosquito breeding in waste tires and an excavation plan for site personnel is case of fire Sec. 62-198(b)(4)
	LLC only – A copy of the operating agreement listing the members and managers of the LLC Corporation only – A copy of the bylaws and all amendments and organizational minutes, verifying all corporate officers, shareholders and number of shares held Partnership only – A copy of the partnership agreement (limited partnership requires partnership application and appointment of the managing partner) – The managing partner must be noted on the application

<u>Have</u>	<u>Need</u>	
		Certificate of good standing <b>from the State of Missouri</b> . If the business is less than one year old or a certificate of good standing cannot be retrieved, submit a certificate of organization (LLC or limited partnership – not general partnership), <u>or</u> certificate of incorporation (corporation) <b>from the State of Missouri</b> – State Office Building in KCMO, 615 E. 13 <sup>th</sup> St., (816) 889-2925
		A statement of tax clearance dated within the preceding 90 days from the date of application – from the Business License unit of the Finance Department at 1118 Oak Street, KCMO (816) 513-1135.
		Fictitious name registration ( <b>If DBA is different than the corporate name</b> ) from State Office Building, 615 E. 13 <sup>th</sup> St., (816) 889-2925
		A copy of the lease <u>or</u> a certified copy of the warranty deed of the property to be licensed
		A copy of the zoning clearance <u>stating</u> the use of the premises is permitted for the business from the City Planning and Development Department in City Hall, 414 E. 12 <sup>th</sup> St., (816) 513-1500, Option 3
		A copy of the fire permit and verification that the fire contingency plan has been provided to the fire department (must be from the DBA applying) – from the Fire Marshal's Office, 635 Woodland Ave., (816) 784-9100 Sec. 62-198(b)(4)