Kansas City Neighborhood Advisory Council (KCNAC)
Meeting Minutes
June 4

KCNAC Members Present
Lynda Callon, Greg Hugeback, Dona Stephenson, Carol Winterowd, Faye Johnson-Kendrick, Jay Stock, Rob Willard, Carol Puckett

Staff
TaWana Woodard, Deletta Dean

Visitors
Dona Boley, Patty Noll, Rodney Sampson

Topic	Discussion	Action
Welcome/ Introductions	Lynda Callon welcomed everyone to the meeting and asked for introductions.	
Meeting Minutes	Council reviewed meeting minutes.	**Motion:** Approve meeting minutes as written. 1st: Jay Stock 2nd: Rob Willard Approved.
Old Business: (Rezoning Ordinance) **Neighborhood Conservation Overlay District**	▪ Ms. Dona Boley discussed Neighborhood Conservation Overlay District Draft Ordinance. Neighborhood Overlay districts are used to identify sites and areas within the city that represent clearly defined neighborhoods or commercial areas with predominantly consistent historic or architectural character. Neighborhood overlay districts seek to preserve an area's cultural, architectural and aesthetic ambience. The purpose of the Neighborhood Conservation Overlay district is to protect and preserve the established character of existing neighborhoods by limiting the flexibility of underlying base zoning to more effectively match the density, intensity or established character of an existing area. The NC/O district may also be used to establish specific design guidelines that are more detailed than the standards of the ordinance. ▪ Ms. Boley also discussed the neighborhood certification and eligibility for Neighborhood Conservation Overlay Districts. Ms. Boley stated, regardless of certification status, any neighborhood or civic organization may receive notification from the City Planning and Development of cases requiring public hearing if required contact information has been provided to that department. A listing of certified neighborhood organizations will be maintained by the City Planning and Development Department. Neighborhoods will have to meet the following standards to be consider certified: (a) Be an organization made up of residents and owners of real property within a defined geographic area. (b) Establish membership by virtue of residency or occupancy partially or wholly within their boundaries. (c) Represent at least 50 households and are comprised of a minimum of 25 members. (d) Demonstrate that one of the purposes of the organization is to consider and act on any of a broad range of issues affecting the lives and quality of their neighborhood. (e) Maintain officers and/or representatives, and demonstrate the method by which such officers and/or representatives are selected. (f) Hold meetings, not less than once in each calendar year, at which all members may vote. At least 12	**Action:** Greg Hugeback will update the proposed ordinance for a friendler read. **Action:** TaWana Woodard was asked to resend the Neighborhood Certification and Eligibility requirements **Action:** The Council will review the requirements and make recommendations at the next meeting.

	members must be in attendance, and an attendance list shall be kept. ▪ The Council discussed that two City registration neighborhood lists are too confusing. Neighborhoods should not have to register twice. There should be one listing that is maintained by Neighborhood and Community Services. Currently, Neighborhood and Community Services maintains a neighborhood registry for home, neighborhood, and block clubs in Kansas City. ▪ Several Council members expressed concerned that the certification for Neighborhood Conservation could potentially exclude many neighborhood organizations especially neighborhoods in the core.	
Update: KCNAC Bylaws	The Council asked that Greg provide an update on the KCNAC bylaws at the next meeting.	**Action:** Gregg Hugeback to provide bylaws update at the next meeting.
Update: Curb Set-outs	Jay Stock reported on the curb set-outs. He stated, there are no changes or update at this time.	
Leaf & Brush	Jay Stock and Carol Winterowd provided an update on leaf & brush. The City Council has recommended to two free drop-offs per year.	
Strategy Discussion & Next steps	Dona Stephenson discussed the need to be more proactive in addressing neighborhood issues. She suggested at the next meeting strategizing and setting neighborhood priorities for the Council. She asked that everyone send their list of neighborhood priorities to her prior to the next meeting to discuss.	**Action:** Council members will email their neighborhood priorities to Dona Stephenson prior to the next meeting. **Action:** Greg Hugeback will create a thank you letter for each KCNAC member to send to their neighbors. **Action:** TaWana Woodard will check on envelopes and letterhead for KCNAC.
Televised Meetings	Deletta Dean reported that there is an opportunity for KCNAC meetings be advertise on the City's Government Channel 2. She stated, if the meetings are televised on Channel 2 this will give more exposure to KCNAC and authority in the community. If the meetings are televised the group would have to meet at City Hall, 10th Floor. Ms. Dean asked that the group to consider it and allow the City staff to follow-up with Clerk's office.	
Announcements	Northland Neighborhoods ABOPT (Antifreeze, batteries, oil, paint, and tires) Clean-up on June 7.	

Next Meeting
July 1, 2008
Black Economic Union Building