

EMT/Driver Checklist

- Application, all sections completed:
 - 18 years old, fluent in English
 - No addiction to drugs or alcohol
- Police records check (or MVR) showing last three years:
 - Fault free accident record
 - No DUI or reckless driving convictions
- Copy of high school diploma or GED
- Copy of a physical examination completed within the last year by an M.D. or D.O. (the DOT physical form is preferred but not required)
- Copy of TB skin test completed within the last six months
- Copy of required certifications (copy of card - not actual certificate):
 - National Registry EMT-Basic
 - Missouri State EMT-Basic
 - Basic Cardiac Life Support (CPR)
 - Missouri Chauffeur or Kansas Operator License
- Examination on local geography and BLS protocols

Applicants must present all of the above documents before they will be allowed to to test for their city certification

EMT Intern Checklist

- Application, all sections completed:
- \$15.00 fee, non-refundable, payable to the *City Treasurer* (check or money order only -- no cash)
- Copy of high school diploma or GED
- Copy of a physical examination completed within the last year by an M.D. or D.O. (the DOT physical form is preferred but not required)
- Copy of TB skin test completed within the last six months
- Copy of required certifications (copy of card - not actual certificate):
 - National Registry EMT-Basic or appropriate State EMT-Basic
 - Basic Cardiac Life Support (CPR)
- Letter from instructor to verify that the applicant is an active student in an accredited EMT program

Applicants must present all of the above documents before they will be allowed to to test for their city certification

Paramedic Checklist

- Application, all sections completed:
 - 18 years old, fluent in English
 - No addiction to drugs or alcohol
- Police records check showing last three years:
- Copy of high school diploma or GED
- Copy of a physical examination completed within the last year by an M.D. or D.O. (the DOT physical form is preferred but not required)
- Copy of TB skin test completed within the last six months
- Copy of required certifications (copy of card - not actual certificate):
 - National Registry EMT-Paramedic
 - Missouri State EMT-Paramedic
 - Advanced Cardiac Life Support
 - Basic Cardiac Life Support (CPR)
- Examination on KCMO medical protocols

Applicants must present all of the above documents before they will be allowed to to test for their city certification

Paramedic Intern Checklist

- Application, all sections completed:
- \$15.00 fee, non-refundable, payable to the *City Treasurer* (check or money order only -- no cash)
- Copy of high school diploma or GED
- Copy of a physical examination completed within the last year by an M.D. or D.O. (the DOT physical form is preferred but not required)
- Copy of TB skin test completed within the last six months
- Copy of required certifications (copy of card - not actual certificate):
 - National Registry EMT-Basic or appropriate State EMT-Basic
 - Basic Cardiac Life Support (CPR)
- Letter from instructor to state the following:
 - the applicant is an active student in an accredited paramedic program
 - the applicant has an Advanced Cardiac Life Support (ACLS) certificate or has completed the cardiac component of the paramedic program

Applicants must present all of the above documents before they will be allowed to to test for their city certification

Renewal Checklist

- Renewal application, with health assessment survey completed
- Documentation of a TB skin test completed within the last six months
- Copy of current certifications (copy of card - not actual certificate):
 - EMT/Driver
 - National Registry EMT-Basic
 - Missouri State EMT-Basic
 - Basic Cardiac Life Support (CPR)
 - Missouri Chauffeur or Kansas Operator License
 - Paramedic/SSC
 - National Registry EMT-Paramedic
 - Missouri State EMT-Paramedic
 - Advanced Cardiac Life Support
 - Basic Cardiac Life Support (CPR)
 - Missouri Chauffeur or Kansas Operator License (drivers only)
- CEU list documenting minimum in-service attendance:
 - 120 hours for EMT/Drivers (24 hours/year not to include BCLS)
 - 60 hours for Paramedics and/or SSCs (12 hours/year not to include ACLS hours for Paramedics, and not to include ACLS or BCLS Instructor hours for SSCs)
- KCMO recertification examination

Applicants should recertify at least 30 days before the expiration of their current city certification

Applicants must present all of the above documents before they will be allowed to test for their city recertification