



City Planning and Development Department

Development Management Division

15th Floor, City Hall
414 East 12th Street
Kansas City, Missouri 64106-2795

(816) 513-2846
Fax (816) 513-2838

REQUEST FOR NOTIFICATION OF APPLICATIONS REQUIRING A PUBLIC HEARING OF THE CITY PLAN COMMISSION OR BOARD OF ZONING ADJUSTMENT

New Request

Updated Request

Name of Organization: _____

Name and address of person
to receive mailed notice

_____ name

_____ street address or P. O. Box

_____ Kansas City, Missouri

zip code _____

Boundary of organization: _____

Name, address, telephone no. &
title of position with organization

_____ name

_____ street address or P. O. Box

_____ Kansas City, Missouri

zip code _____

_____ telephone no.

_____ title or office held in organization

Applications for rezoning of property, approval of development plans, zoning variances and certain other applications for construction of buildings require a public hearing of the City Plan Commission or Board of Zoning Adjustment. Property owners within 185 feet of the boundary of the application area are notified by regular mail of the date and time of the public hearing. Neighborhood organizations registered with the City Development Department for notification of public hearings will also be notified by regular mail if the application is within the boundary of the organization or within 185 feet of the application area.

It is essential that an organization provide to the City Development Department the current name and address of the person to which notices are to be mailed and update that information as presidents or other officers change.

Please contact me if you should have any questions regarding this REQUEST FOR NOTIFICATION.

Yours truly,

Virginia L. Walsh, Manager
Development Management Division