

**FIRE PROTECTION SUPERVISOR CLASS I REFERENCE LETTER**  
**(MUST BE COMPLETED AND SIGNED BY REFERENCE AND NOTARIZED DIRECTLY ON THE FORM BY A NOTARY PUBLIC)**

I, \_\_\_\_\_, \_\_\_\_\_,  
(REFERENCE'S NAME) (REFERENCE'S JOB TITLE)

represent \_\_\_\_\_,  
(REFERENCE'S COMPANY)

a company engaged in the fire protection trade. I hereby attest that \_\_\_\_\_,  
(APPLICANT'S NAME)

who is applying for a fire protection supervisor class I certificate of qualification through the City of Kansas City, Missouri, has more than three years of practical, hands-on experience in the sprinkler construction trade, full time, journeyman, foreman, or supervisor level, including experience in all of these areas of the fire protection trade, as described in section 18-327 of the Kansas City, Missouri, Building and Rehabilitation Code:

The installation, alteration, modernization, maintenance, servicing, repair, testing, and inspection of automatic sprinkler systems and standpipe systems for any and all types of occupancies, inclusive of all related underground fire lines and fire services and inclusive of, but not limited to, all appurtenances such as fire pumps; water storage tanks; fire control systems; automatic and manual water-spray and deluge systems; special extinguishing systems using carbon dioxide, foam, dry chemicals, or inert gas; and other such systems used for the control or extinguishment of fire. Backflow prevention devices are permitted to be installed, but they must be tested in accordance with city and state regulations.

I affirm that all of the applicant's fire protection trades experience has been legally gained in the direct employ of one or more licensed contractors.

I also affirm that I have personally overseen this individual performing fire protection tradeswork during that period of time and that he/she is competent at the trade and has demonstrated sufficient mastery of the trade to act in a supervisory capacity. My relationship to the applicant is:

- \_\_\_ Employer/employee
- \_\_\_ Supervisor/employee
- \_\_\_ Contractor/subcontractor
- \_\_\_ Competitor
- \_\_\_ Apprenticeship training coordinator or other official representing \_\_\_\_\_ union or trades association
- \_\_\_ Other: \_\_\_\_\_

I am not a past or present employee of the applicant, nor have I ever worked under the applicant's direction.

I certify that all the statements contained herein are true; and I hereby authorize verification of the information given in this reference letter. My daytime telephone number is: \_\_\_\_\_. I understand that misstatement of any pertinent facts may be grounds for disqualifying the applicant and/or for charges of making a false statement on an official document.

\_\_\_\_\_  
(REFERENCE'S SIGNATURE) (DATE)

**I HEREBY CERTIFY THAT THE SIGNATORY ABOVE APPEARED BEFORE ME, A NOTARY PUBLIC, ON THIS DATE.**

NOTARY PUBLIC'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NOTARY PUBLIC'S STAMP AND SEAL: