

TO WHOM IT MAY CONCERN:

November 10, 2009

This letter is to advise you of City Plan Commission's (CPC) schedule for the next twelve months. Public hearings will be held in the City Council Chambers on the 26th Floor of City Hall, unless notified otherwise. The City Plan Commission may not meet or may meet only once during the month of August.

Applications for non-advertised matters such as final development plans, and final subdivision plats will be docketed for the next available meeting when submitted prior to the noon cut-off date for non-advertised matters.

Applications which require a legal advertisement such as a land use plan amendment, rezoning, rezoning with plan, community unit project plans and others listed on the reverse side of this letter will be docketed for the next available meeting when submitted in completed form prior to the noon cut-off date for advertised matters.

Applications for preliminary plans and plats and final plats to be reviewed by the Plats Review Committee will be docketed for the next available meeting when submitted prior to the noon cut-off date.

The applicant must follow directions provided in the respective application forms. The applicant must complete the forms and provide all of the required submittal and supplementary information requested.

Plats Review Committee meetings are held in the City Development Department Conference Room, 15th Floor, City Hall, on Wednesday, and will commence at 8:30 A.M., unless otherwise specified. The developer or his representative is required to attend the Plats Review Committee and City Plan Commission meetings.

Posting of signs for rezoning, plan amendment and final plan applications are required by the City Plan Commission and will be posted by the applicant or his representative.

The City Plan Commission requests that the applicant for all applications contact and meet with the adjacent residents and neighborhood groups prior to the City Plan Commission public hearing. Failure to do so may be cause for continuance.



For persons with disabilities needing reasonable accommodations please contact the City's Disabled Information Line at (816) 513-2532. If you need to use the Relay Service, please dial 711.

Respectfully,
CITY PLAN COMMISSION

Virginia L. Walsh,
Assistant Secretary

CITY PLAN COMMISSION SCHEDULE – 2010

CITY PLAN COMMISSION MEETING DATES (Tuesday)	CUT-OFF DATE FOR <u>ADVERTISED</u> MATTERS (Friday*) 12:00 P.M.	CUT-OFF DATE FOR <u>NON-ADVERTISED</u> MATTERS (Wednesday*) 12:00 P.M.	PLATS REVIEW COMMITTEE MEETING DATES (Wednesday morning*)
Jan. 5, 2010	Nov. 20, 2009	Nov. 25, 2009	Dec. 16, 2009
Jan. 19, 2010	Dec. 4	Dec. 16	Jan. 6, 2010
Feb. 2, 2010	Dec. 18	Dec. 30	Jan. 20
Feb. 16, 2010	Dec. 31 (Thursday)	Jan. 13, 2010	Feb. 3
March 2	Jan. 15, 2010	Jan. 27	Feb. 17
March 16	Jan. 29	Feb. 10	Mar. 3
April 6	Feb. 19	Mar. 3	Mar. 24
April 20	Mar. 5	Mar. 17	Apr. 7
May 4	Mar. 19	Mar. 31	Apr. 21
May 18	Apr. 2	Apr. 14	May 5
June 1	Apr. 16	Apr. 28	May 19
June 15	Apr. 30	May 12	June 2
July 6	May 21	May 26	June 16
July 20	June 4	June 16	July 7
**August 3	June 18	June 30	July 21
**August 17	July 2	July 14	Aug. 4
Sept. 7	July 16	July 28	Aug. 18
Sept. 21	Aug. 6	Aug. 11	Sept. 1
Oct. 5	Aug. 20	Aug. 25	Sept. 22
Oct. 19	Sept. 3	Sep. 15	Oct. 6
Nov. 2	Sept. 17	Sep. 29	Oct. 20
Nov. 16	Oct. 1	Oct. 13	Nov. 3
Dec. 7	Oct. 15	Oct. 27	Nov. 17
Dec. 21	Oct. 29	Nov. 10	Dec. 1
Jan. 4, 2011	Nov. 19	Nov. 24	Dec. 15
Jan. 18, 2011	Dec. 3	Dec. 15	Jan. 5, 2011
Feb. 1, 2011	Dec. 17	Dec. 29	Jan. 19, 2011
Feb. 15, 2011	Dec. 30 (Thursday)	Jan. 11, 2011	Feb. 2, 2011

* unless otherwise noted

** The City Plan Commission may not meet or may meet only once during the month of August.

1. Advertised matters include zoning, zoning with plans, plan amendments, community unit projects, group housing projects, street vacations, preliminary plats, land use plan amendments, "353" applications, and zoning text amendments.
2. Non-advertised matters include final plans, final plats, temporary uses in a CP district and variances which require review by the Commission.
3. Fifth Tuesdays within a month (March 30, June 29, August 30 and November 30, 2010) are scheduled, as needed, for City Plan Commission meetings to discuss long-range planning and other planning and zoning issues.