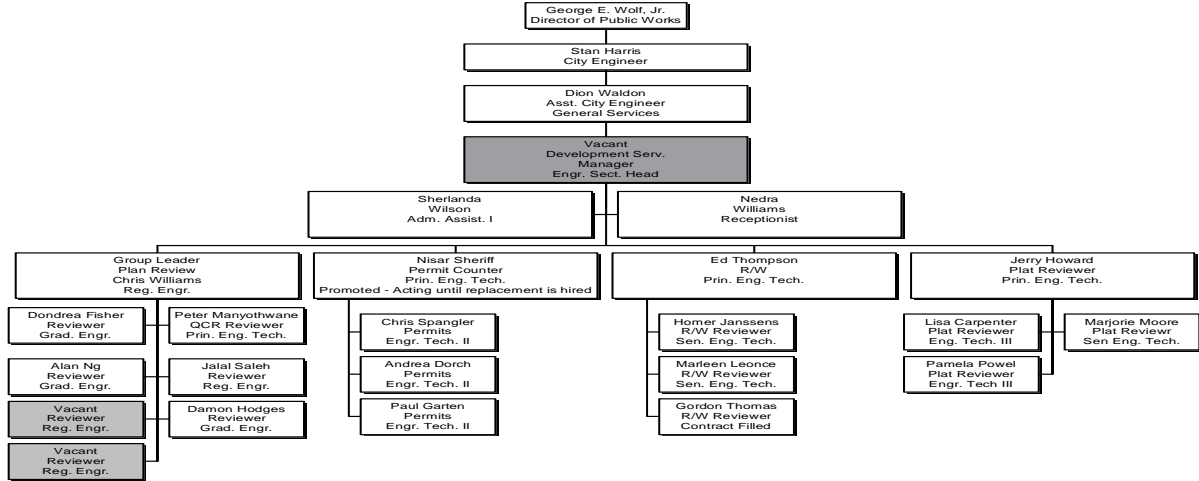


Public Works Engineering Division Development Services – rev. 8/23/02



- Development Services is open from 8:00am to 5:00pm
- Engineering Division and Development Services Website:
 - <http://www.kcmo.org/engineering>
 - Provides access to:
 - General Information about the Engineering Division
 - KivaNet – On-line access to e-processes and permits
 - Additional Contacts
 - FTP download site of adopted:
 - City Standards
 - Specification supplements
 - Information Bulletins
 - Draft & Final Policies
 - Ordinances
 - Surety Forms
- Phone Queries:
 - Locations and request for sewers, sewer connection permits, driveway approach, sidewalk, curbs, etc. within street right-of-way, or
 - Construction permits or status of **Infrastructure Permitting** “Special Permits” associated with development projects.
 - Contact our **General Permit # 816-513-2552**, or you may also contact these Associates in the following order of preference.
 - 513-2552 – Andrea Dorch
 - 513-2553 – Chris Spangler
 - 513-2556—Paul Garten

Customer Service Commitment: We attempt to answer every phone call unless all associates are helping customers. If someone is unable to answer the incoming call please leave a voicemail message, which we will attempt to respond to within the hour, or the customer may **press “0”** and the call will rollover to the Development Services Secretary, who will either locate or direct you to the appropriate person, their voicemail, or ask to leave a message, which will be taken

and delivered to the appropriate associate. All calls will be answered in the order they are received, or within 24-hours, whichever occurs first.

- How to obtain ***Infrastructure Permitting “Special Permits”, or Requirements for Bonds, Permit Insurance, or Availability of Approved Infrastructure Permitting Plans, or As-built Plans.***
- Contact Permit Group Supervisor.
 - 513-2562 – Nisar Sheriff
- Development Infrastructure Plan Submissions – ***Plan Review*** (including Land Disturbance, New Construction of Streets, Sewers, etc.)
- Contact Development Services Secretary:
 - 513-2551 – Nedra Williams
 - Engineer of the Week (Reviewer assigned to answer general engineering related questions. Nedra will know the weekly assignments).
- General ***Right-of-way*** information regarding:
 - Easements
 - Vacations or vacated plats, easements, or right-of-way
 - Banners
 - Encroachments (Monuments, Private facilities, Stairs, Walls, etc.)
 - Street Grade Ordinance
 - Right-of-way Associate of the Week
- Contact Development Services Right-of-way Group Supervisor
 - 513-2555 – Ed Thompson
- ***Street Excavations and Excavation Permits***
- Contact Street & Traffic Division Permits Section
 - 513-2777 or 513-2574
- Development Plat Submission - ***Plat Review***
- Contact Development Services Plat Group Supervisor
 - 513-2509 – Jerry Howard
 - Or, Contact your Plat Reviewer as indicated in KivaNet