



Inter-Departmental Communication

Office of the City Auditor

Date: October 1, 2009

To: Mayor Mark Funkhouser and Members of the City Council

From: Gary L. White, City Auditor

Subject: Monthly Report on Work in Progress

Projects in Progress

Family and Medical Leave – The Family and Medical Leave Act (FMLA) is a federal law requiring employers to grant employees up to 12 weeks of protected leave each year. This audit was initiated in response to concerns about the impact of FMLA.

Project Status: Management's final response, received on September 15th.

Anticipated Release Date: October 2009.

Resolution Tracking – Audit initiated to review how work directed by the City Council through resolutions is tracked and progress is reported.

Project Status: Management responses were received on September 11th (city clerk) and September 16th (city manager). A meeting will be scheduled with the city manager to discuss draft modifications resulting from additional information included in his response.

Anticipated Release Date: October 2009.

E-Service Security Controls – Audit initiated to assess security controls over the city's e-commerce systems.

Project Status: Management responses are due on October 7th.

Anticipated Release Date: October 2009.

2010 Citizen Survey Report – Reports of citizen satisfaction with city services based on quarterly surveys of Kansas City households in accordance with Resolution 090340.

Project Status: Surveys for 2nd quarterly report were mailed on September 1st.

Anticipated Release Date: November 2009.

Revenue Division – Audit examining the Revenue Division’s enforcement efforts to collect business taxes and fees.

Project Status: Completing field work.

Anticipated Release Date: November 2009.

Review of City Vendor Files – Audit examining the establishment and maintenance of the city’s vendor files.

Project Status: Completing draft report.

Anticipated Release Date: November 2009.

Review of Audits of Outside Agencies – Annual review of the audits of outside agencies that receive city funding of \$100,000 or more, in accordance with section 2-113 of the city code.

Project Status: Scope Statement presented to Finance and Audit Committee on September 2nd. Project on hold, awaiting Council action on modifying the code requirement for the audit.

Anticipated Release Date: To be determined.

Police Workers Compensation – Audit initiated in response to Police Board request. Audit will examine the department’s workers’ compensation efforts.

Project Status: Scope statement presented to Finance and Audit Committee on September 30th. The Committee requested audit work include identifying any legal obstacles to consolidating administrative functions.

Anticipated Release Date: March 2010.

Pension Payment Controls – Audit will assess controls over payments to city retirees.

Project Status: Preparing draft scope statement.

Anticipated Release Date: Undetermined.

cc: Wayne Cauthen, City Manager
Board of Police Commissioners