



# Inter-Departmental Communication

## Office of the City Auditor

**Date:** August 5, 2009

**To:** Mayor Mark Funkhouser and Members of the City Council

**From:** Gary L. White, City Auditor

**Subject:** Monthly Report on Work in Progress

### Projects in Progress

**Family and Medical Leave** – The Family and Medical Leave Act (FMLA) is a federal law requiring employers to grant employees up to 12 weeks of protected leave each year. This audit was initiated in response to concerns about the impact of FMLA.

**Project Status:** Reviewing management’s written response.

**Anticipated Release Date:** August 2009.

**E-Service Security Controls** – Audit initiated to assess security controls over the city’s e-commerce systems.

**Project Status:** Completing quality assurance.

**Anticipated Release Date:** September 2009.

**Resolution Tracking** – Audit initiated to review how work directed by the City Council through resolutions is tracked and progress is reported.

**Project Status:** Completing quality assurance.

**Anticipated Release Date:** September 2009.

**2009 Citizen Survey Report** – Reports of citizen satisfaction with city services based on quarterly surveys of Kansas City households in accordance with Resolution 090340.

**Project Status:** Compiling survey results.

**Anticipated Release Date:** September 2009.

**Revenue Division** – Audit examining the Revenue Division’s enforcement efforts to collect business taxes and fees.

**Project Status:** Completing field work.

**Anticipated Release Date:** October 2009.

**Review of City Vendor Files** – Audit examining the establishment and maintenance of the city’s vendor files.

**Project Status:** Completing field work.

**Anticipated Release Date:** November 2009.

**Review of Audits of Outside Agencies** – Annual review of the audits of outside agencies that receive city funding of \$100,000 or more.

**Project Status:** Completing planning work.

**Anticipated Release Date:** February 2010.

**Police Workers Compensation** – Audit initiated in response to Police Board request. Audit will examine the department’s workers’ compensation efforts and if needed, recommend improvements.

**Project Status:** Preparing draft scope statement.

**Anticipated Release Date:** Undetermined.

**Pension Payment Controls** – Audit will assess controls over payments to city retirees.

**Project Status:** Completing planning work.

**Anticipated Release Date:** Undetermined.

cc: Wayne Cauthen, City Manager  
Board of Police Commissioners